

Street Closing Permit Application

This application MUST be submitted at least *three* weeks prior to date of event/street closing.

Street Name: _____ Neighborhood _____

Close from(where) _____ to(where) _____

Date: _____ Closing time: (start time) _____ to (end time) _____

Event: _____

Organization _____

Name of person applying _____

Address: _____

Telephone: _____ Fax: _____ E-Mail: _____

Type of Event: Non-Profit _____ (proof may be required) Commercial _____

Fee/Donation/Charge? _____ How much? _____

Music? _____ What kind? _____

Food? _____ What kind? _____

Vendors? _____ Alcoholic Beverages served or consumed? _____

Attendance?(estimate #) _____ Open to public/neighborhood? _____

Street to be closed by (describe who & how) _____

Who will clean up and remove trash? _____

Neighborhood Residents notified? _____ How? _____ When? _____

*****For live/amplified music, selling of food, tents, structures, stages, propane, alcoholic beverages an/or vendors, permit(s) must be obtained through the Mayor's Office of Consumer Affairs & Licensing, Room 817 City Hall 635-4165.**

SIGNATURE OF APPLICANT _____ DATE: _____

Please complete this form as accurately as you can and return it to:

MONA CONNOLLY-CASPER

BOSTON PARKS & RECREATION DEPARTMENT

1010 MASSACHUSETTS AVENUE, BOSTON, MA 02118

617-635-4505 FAX-617-635-3173 or email MONAC@CI.BOSTON.MA.US

Note: This process can take three weeks. Please submit as early as possible before event.